



BOROUGH OF OXFORD

P.O. BOX 380 • 401 MARKET STREET • OXFORD, PA 19363-0380
(610) 932-2500, 2501 FAX # (610) 932-8119

APPLICATION FOR SPECIAL EXCEPTION, VARIANCE OR APPEAL

This application form must be completed and submitted, along with the appropriate fee and attachments, to the Zoning Hearing Board in order that a hearing may be scheduled. This application is made in accordance with Article XVII of the Oxford Borough Zoning Ordinance (per Resolution #1188-2014 attached).

TYPE OF APPLICATION REQUESTED

- Request for Special Variance
- Request for Variance
- Appeal from Decision

FOR OFFICIAL USE ONLY

Application No. _____
Date of Application _____
Date of Hearing _____
Fee Paid _____

APPLICANT/APPELLANT

Name _____
Address _____

Phone _____
Relationship to Owner _____

OWNER

Name _____
Address _____

Phone _____

ATTORNEY

Name _____
Address _____

Phone _____

ATTORNEY

Name _____
Address _____

Phone _____

PROPERTY INFORMATION

Address _____

Tax Assessment Number 6- _____ Zoning District _____

Date Acquired _____ Total Area of Lot _____

Present Use(s) _____

Proposed Use (s) _____

Dimensions of Lot _____

Description of Existing Buildings and Structures _____

PROPOSED CONSTRUCTION

Building Dimensions: Height _____ Width _____ Depth _____

Square Feet: First Floor _____ Second Floor _____ Additional _____

Total Impervious Coverage after Construction _____

Proposed Building Setback: Front _____ Rear _____

Side _____ Side _____

Type of Construction Proposed _____

Estimated Cost _____

Contractor _____ Architect _____

Name _____ Name _____

Address _____ Address _____

Phone _____ Phone _____

NATURE OF THIS APPLICATION

This proceeding is based on the Oxford Borough Zoning Ordinance:

No. _____

Section(s) _____

Subsections(s) _____

Interest of Applicant/Appellant in Property _____

Statement of Relief Sought/Reason for Application or Appeal _____

Statement of Grounds for Application or Appeal:

Additional Comments:

The current applicable fee to cover hearing cost accompanies this Application or Appeal (make check payable to Oxford Borough).

I understand that the zoning hearing board shall have the right to assess any additional costs incurred by this Application or Appeal.

As needed, the following items are attached hereto for the Zoning Hearing Board of Oxford Borough:

- A copy of the deed to premises describe herein.
- A copy of the legal description of the premises described herein if different from the deed description.
- A copy of the Site Plan, Plot Plan or Survey depicting the entire property effected by the Application, the existing buildings, improvements and structures located on such property, any proposed changes or additions to the existing buildings, improvements or structures located on such property and any new buildings, improvements or structures proposed to be constructed or erected on such property.
- A copy of the original Application (if any) made to the Zoning Officer.
- A copy of the Order or Decision appealed from.

COMMONWEALTH OF PENNSYLVANIA)

SS:

COUNTY OF CHESTER)

AFFIDAVIT

_____ being

duly sworn according to law, deposes and says that he/she is the Applicant or Appellant herein (or that he/she is one of the Applicants or Appellants herein and is authorized to make this Affidavit on behalf of all of the Applicants or Appellants here), (or that he is an officer, employee or agent of the Corporate Applicant or Appellant herein and as such officer, employee or agent of such Corporate Applicant or Appellant he is authorized to make this Affidavit on its behalf), and the the facts set forth herein are true and correct to the best of his knowledge, information and belief.

_____ (SEAL)

Applicant or Appellant

Sworn to and subscribed before me this _____ day of _____, 20__

Notary Public

RESOLUTION #1188-2014
BOROUGH OF OXFORD
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION ESTABLISHING THE FEES TO THE BOROUGH OF OXFORD FOR
APPLICATIONS AND APPEALS TO THE ZONING HEARING BOARD

WHEREAS, expenses are incurred by the Borough of Oxford when an application is filed for a hearing before the Zoning Hearing Board; and

WHEREAS, expenses are incurred by the Borough of Oxford when the Zoning Hearing Board conducts a public hearing on behalf of an applicant; and

WHEREAS, Section 908(1.1) of the Municipalities Planning Code allows the governing body to prescribe reasonable fees with respect to hearings before the Zoning Hearing Board.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Oxford that the applicant in all applications or appeals to the Zoning Hearing Board shall pay the following fees, costs, expenses and charges to the Borough prior to the commencement or continuance of such proceedings. Such fees, costs, expenses, and charges are established as follows:

All Variances and Special Exceptions, Appeals from the Zoning Officer's Decisions, Validity Challenges, Curative Amendments, and Miscellaneous Appeals:

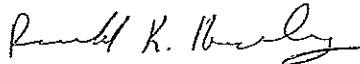
A flat fee of \$1500.00 per application shall be paid upon filing of the Application or Appeal with the Borough of Oxford.

All other Resolutions inconsistent with this Resolution are hereby modified or revoked as may be appropriate.

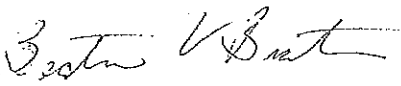
Oxford Borough may enforce the provisions of this Resolution by appropriate actions in law or equity.

ADOPTED this 16th day of June, 2014.

OXFORD BOROUGH COUNCIL

By: 
RONALD K. HERSHEY, President

ATTEST:


Beatrice V. Brantner, Secretary